



Glenwood Springs City Airport Board
Regular Monthly Meeting Minutes
Thursday, January 24, 2019
7:30 a.m. – Glenwood Springs Municipal Airport Office

1. Attendance:

Commissioners present: Gregg Rippey, Rich Backe, David Brown, Dave Merritt
City Staff present: Amy Helm, Airport Manager; Tanya Allen, Transportation Manager
Guests: Dan Guggenheim

2. Acceptance of December Minutes

The Board approved the December minutes without changes or additions.

2. Update on Airport Area Planning Project

The consultants were finalizing drafts of the existing conditions and market analysis portions of their study which would be circulated to the steering group for review prior to a planned meeting in mid-February. A full public meeting was tentatively scheduled for early March at Sopris Elementary School. The meeting would be advertised well in advance on the City website, via a press release, and with neighborhood mailings. The Transportation Manager urged all present to encourage their friends and neighbors to attend the meeting. The project remained on track to finish in Fall 2019.

3. Update on Fuel Pump Issues

The Airport Manager summarized the series of electrical issues that resulted in the Jet A fuel pump being inoperative for a period of 8 days in January. The problem appeared to have started when an exposed electrical conduit was inadvertently damaged during plowing. Attempts to repair that issue resulted in a cascading series of additional problems that five different electricians attempted to troubleshoot with limited success. Ultimately one of the electricians identified a fuse issue and got both pumps up and running again. They have been running without incident since the problem was fixed on January 11.

4. Classic Air Medical Info Session

The info session with Classic Air Medical was scheduled for Monday evening, February 25 at the cafeteria at Sopris Elementary School. Classic planned to have their regional customer relations representative at the event, as well as the base manager and available crew members. They were finalizing a flyer for distribution via the City website and other channels. Mr. Backe suggested they consider landing their helicopter at the event. Ms. Helm said she would look into the possibility.

5. Fly-In and Events for 2019

A Fly-In was now listed on the official CPA schedule for June 8-9. Dan Guggenheim (the Airport's CPA rep) was working with CPA to plan and promote the event. A fly-in pancake breakfast was planned for June 26 as part of the Cessna 180/185 convention based in Steamboat Springs. Pilots were

scheduled to fly in for breakfast and were also considering visiting the hot springs and/or other destinations in town.

The Airport Manager said she had already received several inquiries regarding the date of the next expo and discussed possible dates. The Board settled on August 17. Board members also identified tentatively identified May 18 for a spring volunteer/work day

6. CDOT Economic Impact Study

The Airport Manager said she had met on-site with CDOT consultant working on the updated Economic Impact Study for Colorado Airports. She was continuing to gather additional information that would inform the process. Once the GG+A study was available to share it would be passed on as well. One outstanding item it had been difficult to provide was an accurate accounting of daily flights (transient and non-transient) due to the lack of full time staffing or other counting technology at the Airport. The Airport Manager asked for the Board's thoughts on how best to provide an accurate estimate. The Board discussed several possibilities including reviewing tapes from the runway webcams if possible. The Airport Manager agreed to look into whether this was feasible.

7. Tie Downs

The Airport Manager asked for the Board's input on Hector Brown's request for a modification of lease and tie-down fees. Mr. Brown currently paid an annual fee for six total spaces (three indoor, three outdoor) but was interested in transitioning the outdoor spaces to a per-use or monthly fee basis. The Board discussed the pros and cons of allowing Mr. Brown to adjust his lease and agreed that it was reasonable. Mr. Merritt moved to allow for the change to Mr. Brown's lease terms to an annual lease for the three indoor spaces and a per-use based fee for the three outdoor spaces. Mr. Backe seconded the motion. The Board approved the motion unanimously

The Airport Manager said some Aspen-based pilots had expressed interest in relocating to Glenwood following rumors that portions of the Aspen Airport would be closed this summer. She was trying to identify space to create additional tie-downs in grassy areas in the event additional capacity is needed.

8. Other Business

The Airport Manager said she was planning to attend CAO A convention early next week. She also updated the Board on Rick Holub's condition and distributed a get well card for everyone's signature. She added that David Brown had offered to pitch in during Rick's absence and assist with plowing and other essential activities if the Airport Manager was unavailable.

The Airport Manager said Tom Spears had expressed interest in starting a flying club for trikes, gyros, and three axle machines. The Airport Manager expressed some concerns based on past experience with these craft at the Expo but asked for the Board's input. Given the nature of staffing and communications at the Airport all agreed that this would require thoughtful consideration and review. Mr. Rippy recommended reviewing the allowed uses at the Airport to verify whether these craft were authorized, as a start, and considering the proposal in more detail on a future agenda.

9. Adjournment:

The meeting was adjourned at 8:35 am.