



Glenwood Springs City Airport Board
Regular Monthly Meeting Minutes
Thursday, March 21, 2019
7:30 a.m. – Glenwood Springs Municipal Airport Office

1. Attendance:

Commissioners present: Gregg Rippy, Rich Backe, David Brown
City Staff present: Amy Helm, Airport Manager; Tanya Allen, Transportation Manager

2. Acceptance of February Minutes

The Board approved the February minutes without changes or additions.

3. Update on Airport Area Planning Study

Over 100 people attended the recent public meeting. Sign-in sheets indicated roughly a 50/50 breakdown between Airport users and non-users. The next step would be to incorporate feedback from the meeting and conduct a more thorough economic analysis of each of the scenarios. This would be presented to Council at a future date. Mr. Rippy expressed some frustration with the lack of a firm public schedule for the project. The Transportation Manager said she would request an updated schedule and confirm whether/if a Council worksession was scheduled. When scheduled the session would be open to the public for listening only. An additional public meeting was also planned for later in the process.

Mr. Backe suggested some additional feedback mechanism such a feedback email address should have been offered at the public meeting. The large comment sheets were not an effective tool given the level of emotion displayed at the meeting and the fact it never broke into smaller discussion groups as initially planned. The Transportation Manager agreed that this was an issue and said the consultants were considering options such as a follow up public survey. In addition, feedback could always be sent directly to Council members or City staff.

Board members discussed several recent Airport articles in the Post Independent concerning the planning project, use of the Airport by the medical community, and the question of the Summers family's intent in donating the property. They suggested consultants be made aware of the prevalence of articles/comments in the local newspaper in its social media and be encouraged to follow the conversation.

4. 2019 Events

The June fly-in was mostly planned but the Airport Manager with the exception of transportation to/from the Airport to events in town. The Transportation Manager said she would pass on information about chartering through the Roaring Fork School District. They were also still trying to decide between having a local restaurant cater dinner at the Airport vs. transporting everyone to another location.

The Airport Manager shared drafts of updated public information regarding preferred flight patterns and procedures she was developing with local flight instructor Jay Kronk. The goal was to get these online in advance of the summer tourist season to make sure visiting pilots unfamiliar with the approaches to the Airport had proper guidance. Board members reviewed the drafts and provided input based on their knowledge and experience.

The Airport Manager said planning for the drone seminar was going well. She was working with local drone operators and the head of the Fire Department's drone program. It was tentatively scheduled for late spring/early summer.

5. QT Pod Update

QT Pod had sent notice that they would no longer be supporting the current credit card pedestal as of June 2020. We could either trade in our existing pedestal for a discount of \$2,000 on a new one or consider other options. The Airport Manager said she had some concerns regarding the reliability of the pedestal and QT Pod's lack of responsiveness and suggested she research other potential equipment vendors before making a commitment. Board members agreed.

6. Ramp Space Allocation

The Airport Manager asked for input from the Board regarding ways to reallocate ramp space to better accommodate medevac planes, as well as the possibility of eliminating the northern helipad. Board members discussed several options but did not have a clear consensus. They agreed to continue exploring options that would concentrate helicopter traffic on the south end of the Airport. Mr. Rippy suggested they work with an engineer/pilot to estimate the feasibility/cost of any helipad improvements.

7. Fuel Updates

A new 100LL purchase was likely in the next couple of weeks. The current bulk price was \$3.70/gallon. She also planned to order another load of Jet A soon. Colorado Department of Parks and Wildlife was in town doing elk counting and purchased 400 gallons of Jet A this past month.

8. Other Business

Mr. Rippy asked for updated year end and current financials in advance of the next meeting. The Transportation Manager said she would get what she could in advance of the next meeting. Issues with accounting for Jet A sales and the City's transition to a new financial system were making this more difficult than expected.

8. Adjournment:

The meeting was adjourned at 8:35 am.