



MINUTES
CITY OF GLENWOOD SPRINGS
REGULAR CITY COUNCIL MEETING
July 19, 2018
101 W. 8TH STREET
6:00 P.M.

10 Roll Call

Mayor Mike Gamba called the meeting to order at 6:00 p.m. Present at roll call: Shelley Kaup, Rick Voorhees, Todd Leahy, Steve Davis, Jonathan Godes, and Jim Ingraham.

Also present were Debra Figueroa, City Manager; Karl Hanlon, City Attorney; Steve Boyd, Chief Operating Officer; Jennifer Ooton, Assistant City Manager, Economic and Community Development Director; Catherine Fletcher, City Clerk; Roxanna Peskuski, Deputy City Clerk; Gary Tillotson, Fire Chief; Yvette Gustad, Finance Director; Matt Langhorst, Assistant Public Works Director; Brian Smith, Director of Parks and Recreation; Eric Arnette, Information Technology Director; Gretchen Ricehill, Assistant Economic/Community Development Director

11 Pledge of Allegiance

Mayor Gamba led in the Pledge of Allegiance.

12 Citizens Appearing Before Council. (For items NOT on Agenda - comments limited to 3 minutes)

Anna Mae Cline - asked council if they could waive the park rental fee for Two Rivers Park

13 Agenda Changes

Agenda Item 24 – Mayor Gamba noted that there would be a special council meeting held Monday, July 31, 2018 at 6:00pm to discuss wireless communication facilities as they related to the new code.

14 Council Comments

Councilor Godes announced that on August 18, 2018 the Airport Commission was holding an open house and aviation expo

Councilor Kaup reminded all that RiverFest would be on August 4, 2018

15 Consent Agenda:

- A. Receipt of Minutes of the July 5, 2018 Regular Meeting
- B. Resolution 2018-25; A Resolution of the City Council of the City of Glenwood Springs, Colorado, Appointing the Garfield County Clerk as the Coordinated Election Official and Appointing the City Clerk as the City Election Officer for a Coordinated Election for the November 6, 2018 Election
- C. Ordinance No 16, Series of 2018, An Ordinance of the City of Glenwood Springs, Colorado, Amending Title 050 of the City of Glenwood Springs Municipal Code by Adding Article 050-100 –

Entertainment Districts, and Enabling the Establishment of Entertainment Districts Pursuant to Title 12, Article 47 of the Colorado Revised Statutes (SECOND READING)

- D. Ordinance No 17, Series of 2018, An Ordinance of the City of Glenwood Springs, Colorado, Amending Section 090.030.010 of Glenwood Springs Municipal Code Pertaining to Designation of Blake Avenue Park (SECOND READING)
- E. Ordinance No 18, Series of 2018 An Ordinance of the City of Glenwood Springs, Colorado, Amending Section 040.020.170 of the Glenwood Springs Municipal Code that Provides for an Additional Economic Incentive Program Option for New Development to Extend the Sunset Provision for Two Years to July 15, 2020 (SECOND READING)
- F. Award of BD 2018-033, Extended Cab, 350(0), Heavy Duty One Ton 4x4 Pickup Resolution 2018-26; A Resolution of the City of Glenwood Springs, Colorado, Imposing Fees in Water and Electric Enterprise Funds

Councilor Kaup moved, seconded by Councilor Godes, to approve the consent agenda.

Motion Passed Unanimously

16 Joint Application for State Trails Colorado the Beautiful Grant:

Debra Figueroa, City Manager explained that the Town of New Castle approached the City in the hopes that the City would be co-applicants on a grant application for the construction of a section of the LoVa Trail from New Castle to Canyon Creek. The entire project would be listed in the State of Colorado's November Transportation Tax question. If approved, the City would be eligible for 50% of funding for the entire LoVa Trail.

Mayor Gamba opened the item for public comment and no comments were noted. Mayor Gamba closed public comment.

Councilor Godes moved, seconded by Councilor Voorhees, to approve the joint application for the State Trails Colorado the Beautiful Grant with Town of New Castle and the City of Glenwood Springs contributing up to \$100,000 conservation trust funds

Motion Passed Unanimously

17 Proposal for Surveying Services, 6th Street, Laurel Street to Pine Street-SGM:

Jenn Oton spoke about surveying services for the 6th Street area. The Grand Avenue Bridge project in Glenwood Springs left two blocks of the 6th Street downtown core in a state requiring a significant transition from a State Highway to a downtown business district. The proposal was for the necessary surveying work, development of legal descriptions, and title commitments for light pole easements. A project budget of \$100,000 had been identified for the overall 6th Street Interim Improvement project.

Mayor Gamba opened the item for public comment:

Norm Bacheldor – was in favor of the lighting on 6th Street

Mayor Gamba closed public comment.

Mayor Pro-Tem Leahy moved, seconded by Councilor Voorhees to approve the proposal for Surveying Services, on 6th Street to Laurel Street to Pine Street from SGM

Motion Passed Unanimously

18 Update on Right of Way Mapping for 6th Street:

Jenn Ooton, Assistant City Manager, described the right of way mapping for 6th Street. In order for the project to move forward, the City would need to finalize a proposal with SGM to complete the required survey and provide a legal description for the CDOT Transportation Commission to pass a Resolution on the matter. The survey scope of work overlapped with the survey for the 6th Street Interim Improvement project surveying.

Mayor Gamba opened the item for public comment and no comments were noted. Mayor Gamba closed public comment.

Councilor Godes moved, seconded by Councilor Kaup to approve Surveying Services for CDOT's relinquishment of a portion of 6th Street to the City of Glenwood Springs for an amount not to exceed \$35,000

Motion Passed Unanimously

19 Beautification of 6th Street Landing Site:

Debra Figueroa, City Manager, and Matt Langhorst, Assistant Public Works Director explained that staff would like further direction on whether to continue with the original plan of mulching with hydroseed or instead to plant sod with irrigation. Sprinkler Professionals, LLC recommended the City do irrigation and hydro seed, fore-going sod.

Mayor Gamba opened the item for public comment.

Christian Henny, General Manager of Hotel Colorado – supported adding grass to the North Landing Site

Mayor Gamba closed public comment.

Councilor Kaup moved, seconded by Councilor Ingraham, to accept the bid for hydroseeding and irrigation of the North Landing Site in the amount not to exceed \$10,000

Motion Passed Unanimously

20 Glenwood Springs Comprehensive Annual Financial Report

Yvette Gustad, Finance Director presented along with McMahan and Associates the audit for the 2017 fiscal year. The 2017 audit document was different than previous years. The format of Glenwood's 2017 audit was that of the Comprehensive Annual Financial Report (CAFR). CAFR is the format considered by the Government Finance Officers Association to be the most complete and transparent.

Mayor Gamba opened the item for public comment and no comments were noted. Mayor Gamba closed public comment.

Mayor Pro-Tem Leahy moved, Seconded by Councilor Voorhees, to accept the Comprehensive Annual Financial Report for 2017.

Motion passed Unanimously

21 Racquet Club Condos Temporary Easement:

Matt Langhorst, Assistant Public Works Director, spoke to council about the Racquet Club Condominium Association Agreement. The Racquet Club Condominium Association Board requested that the City enter into an agreement to protect their lift station throughout the project and repair/replace the lift station in the event the construction was to damage it prior to signing a temporary easement.

Mayor Gamba opened the item for public comment and no comments were noted. Mayor Gamba closed public comment.

Councilor moved Godes, seconded by Councilor Kaup, to enter into an agreement with the Racquet Club Condos for protection of their Lift Station during the 27th Street Bridge Replacement Project.

Motion Passed Unanimously

22 27th Street Bridge Construction Funding

Matt Langhorst, Assistant Public Works Director explained the funding for the reconstruction of the 27th Street bridge. He noted that the City received federal off-system bridge, DOLA, and FMLD grant funding for the replacement of the 27th Street bridge because of its low sufficiency rating. Staff requested a commitment from Council to fund the project in order to move forward with soliciting bids. If the contractors responded to the Invitation to Bid with costs significantly higher than the estimate, the City or CDOT could elect to not move forward with the project at that time.

Mayor Gamba opened the item for public comment and no comments were noted. Mayor Gamba closed public comment.

Mayor Pro-Tem Leahy, seconded by Councilor Godes, to approve to fund the 27th Street Bridge construction and construction management without a defined budget or funding source with the caveat if the bids returned are deemed significantly higher than the estimate the City or CDOT could elect to not move forward with the project.

Motion Passed Unanimously

23 Continued – Ordinance No 14, Series of 2018; An Ordinance of the City of Glenwood Springs, Colorado, Repealing and Replacing Article 010.050 and Amending Section 010.040.010 of Glenwood Springs Municipal Code (CONTINUED SECOND READING):

Steve Boyd, Chief Operating Officer, described the changes that were made to Ordinance No 14, Series of 2018 from the July 5, 2018 council meeting. At the second reading of Ordinance 14 on July 5th Council expressed their desire to be informed of all bid awards, emergency procurements and sole source procurements so that Council members are aware of the procurement. Staff was directed to determine whether a change in the Ordinance was necessary and to implement procedures to ensure Council was advised of such procurements upon award.

Mayor Gamba opened the item for public comment and no comments were noted. Mayor Gamba closed public comment.

Councilor Godes moved, seconded by Councilor Kaup to pass Ordinance 14 as written and direct staff to disclose the award of all bids, emergency procurements, and sole source procurements on the consent agenda of regular council meeting, immediately following its award

Motion Passed Unanimously

24 Ordinance No 19, Series of 2018; Repealing and Replacing Title 070 of Glenwood Municipal Code and Amending Other Sections of the Municipal Code that Reference Title 070 (FIRST READING):

Gretchen Ricehill, Assistant Community and Economic Development Director, along with Matt Goebel and Tareq Wafaie from Clarion Associates presented on the changes to the Municipal Code. The process of redrafting Title 070, the City's Land Use Development Code, began in 2015 when the City Contracted with Clarion Associates, a national planning and real estate consulting firm, to review and recommend certain changes that would streamline and clarify the Code. Clarion issued the final adoption Draft May 2018.

Mayor Gamba opened the item for public comment:

Hayden Rayder – explained that he would like to further discuss this ordinance and change in code with the city before the ordinance is fully adopted.

Deeter Candrup – was concerned about not being able to build on a 30% grade

Mayor Pro-Tem Leahy Moved, seconded by Councilor Davis to approve Ordinance 19, Series 2018 Repealing and Replacing Title 070 of Glenwood Municipal Code and Amending Other Sections of the Municipal Code that Referenced Titled 070 with the findings listed in the staff report dated July 19, 2018

Motion Passed Unanimously

25 Tax Polling Questions

Steve Boyd explained that FredrickPolls conducted a poll of 300 people within the City of Glenwood Springs and/or the Rural Fire District to inform Council on a variety of issues including the image of our Fire/EMS service and likelihood that a variety of tax initiatives would pass.

Mayor Gamba opened the item for public comment and no comments were noted. Mayor Gamba closed public comment.

Mayor Gamba Moved, seconded by Councilor Kaup to direct staff to prepare ballot language for the renewal of the Fire and EMS Tax at the current rate for a period not to exceed 20 years for both operations and capital expenses

Ayes: Ingraham, Davis, Gamba, Leahy, Voorhees, Kaup

Nays: Godes

Motion Passed

Councilor Godes Moved, seconded by Councilor Ingraham to direct staff to prepare a ballot language for a not to exceed ¾ cent tax for street reconstruction of existing streets for a sunset period of 20 years

Ayes: Ingraham, Godes, Davis, Voorhees

Nays: Gamba, Leahy, Kaup

Motion Passed Unanimously

26 Project Tracking Request

Debra Figueroa, City Manager spoke to council about project tracking and to determine projects Council would like to see tracked monthly.

Council decided to start with quarterly updates at this time.

27 Report from City Administration

A. City Manager:

- i. Downtown Trash Compactor
 - a. Matt Langhorst – updated Council on the four trash compactors being placed downtown
 - b. The Tourism Board was requesting Council come to their August 9, 2018 meeting to talk about bathrooms downtown
 - c. Partnership FMLD grant

B. City Attorney:

- i. No comments from the City Attorney

C. Correspondence: Incoming/Outgoing

- i. No comments

28 Council Reports on Boards, Committee and Commission Meeting

Councilor Davis - Updated Council on the Downtown Development Authority

Councilor Godes-Updated Council on the Financial Advisory Board

Councilor Kaup- Gave an Arts and Culture Board update

29 Adjournment

The meeting was adjourned at 9:32pm