



**Glenwood Springs City Airport Board**  
**Regular Monthly Meeting Minutes**  
**Thursday, August 15, 2019**  
**7:30 a.m. – Glenwood Springs Municipal Airport Office**

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**1. Attendance:**

Commissioners present: Gregg Rippy, David Brown, Alan Arnold, Dave Merritt  
Council Members Present: Jonathan Godes  
City Staff present: Amy Helm, Airport Manager; Tanya Allen, Transportation Manager

**2. Acceptance of July Minutes**

The Board approved the July minutes without changes or additions.

**3. Expo Planning**

Board members reviewed the site plan, volunteer assignments, security, transportation, and parking arrangements with the Airport Manager. Nine pilots were planning to offer plane rides. Helicopter rides would be on offer as well. A break in flights was planned from 11:30 to noon. Confirmed static displays included a Huey 205, a single engine air tanker from the Department of Fire Prevention and Control, and a Kodiak float plane. The Airport Manager was expecting approximately 30 vendors and tent displays.

**4. 2020 Budget Prep**

The Transportation Manager circulated a list of historical rates and fees and Airport Fund balance sheet for the Board's review. Mr. Rippy suggested increasing hangar and tie down fees from \$575 to \$600, with other fees held steady. Mr. Merritt made a motion consistent with this suggestion. Mr. Brown seconded the motion. The motion carried unanimously.

**5. Fuel Price Setting**

During a recent discussion regarding the Airport's financial policies and procedures, the Finance Department had asked for additional information regarding the Airport's fuel pricing policy in the event Council was interested in weighing in on this process. Mr. Rippy explained that the existing policy was based on an assessment of prices at neighboring Airports and the cost of fuel currently in inventory. The Board's historical goal had been to maintain a minimum of \$1/gallon profit on 100LL and \$2/gallon on Jet A, with occasional exceptions to move costly inventory more quickly. The price was adjusted a handful of times a year, generally in conjunction with the purchase of a new load of fuel. Mr. Godes said he did not believe the Council was interested in weighing in or requesting changes at this time.

**6. Airport Scenario Planning Update**

Mr. Rippy recapped the project steering team's recent meeting with Gruen, Gruen+Associates. Mr. Rippy expressed concerns with the way information was presented, which seemed to imply that

keeping the Airport open would require a \$16 million investment by the city. This was clearly not the case, as the Airport's current operations were self-sustaining. He requested they include a no-action scenario to emphasize that the fully-built out Airport scenario reflected a theoretical maximization of Airport operations, not the cost of continued Airport operations. None of the improvements were required for continued successful operation. Some might be undertaken in the future on an incremental basis as funding became available. The final report would be edited to reflect this. Mr. Godes said they were also requesting that the residential buildout scenario to include a helipad given the community's clearly communicated interest in preserving emergency response capacity.

A meeting with Council was tentatively scheduled for October 3. A public meeting would take place at some point after that. The City had hired a facilitator to assist with any additional public meetings. While the Council meeting would focus mainly on the report, any future public meeting would likely include a broader conversation of the community's wishes and the relationship between any development in the Airport area and the South Bridge project.

## **5. Other Business**

Mr. Merritt requested consistency regarding the City's policy on the use of Connex containers for storage. The use of these containers at the Airport had been prohibited but they were in use elsewhere in the City.

## **6. Manager's Report**

The Airport Manager shared information about a new organization called Betty Flies, based in Aspen. Betty Flies was planning to offer scholarships to high school students interested in aviation, particularly females. The Airport Manager attended a recent fundraising event to build connections with this organization.

The Airport Manager met with Mr. Palmer to discuss his concerns with low flying planes over his property. Local flight instructor and FAA examiner Jay Kronk also participated in the meeting to clarify approved Airport approach procedures. She believed his concerns were largely addressed but said she provided him with FAA contact information for follow up as necessary.

## **6. Adjournment:**

The meeting adjourned at 8:35 am.