

**CITY OF GLENWOOD SPRINGS BUILDING DEPARTMENT**

101 W. 8th Street, Glenwood Springs, Co 81601

**(970) 384-6411 \* (970) 945-8582 fax \* (970) 384-6432 Inspections**

Email completed application to [Building@cogs.us](mailto:Building@cogs.us)

**BUILDING PERMIT APPLICATION**  
**& BUILDING PERMIT**



PERMIT NO. \_\_\_\_\_  
 DATE ISSUED \_\_\_\_\_  
 180 DAYS \_\_\_\_\_  
 DATE REC'D \_\_\_\_\_  
 PLNRV NO. \_\_\_\_\_

**PLANS:** \_\_\_\_\_

**Review of this application will include appropriate input from other City departments such as Community Development (Planning) Department, Engineering Department, Public Works Department, and other departments as may be necessary.**

**Applicant E-mail** \_\_\_\_\_

*Print legibly in ink or type*

Job Address \_\_\_\_\_ Subdivision \_\_\_\_\_ Lot \_\_\_\_\_ Block \_\_\_\_\_  
 Parcel Number \_\_\_\_\_ Nature of Work: Residential \_\_\_\_\_ Commercial \_\_\_\_\_  
 New Const \_\_\_\_\_ Addition \_\_\_\_\_ Remodel \_\_\_\_\_ Tenant Finish \_\_\_\_\_ Roofing \_\_\_\_\_ Plumbing/Mech \_\_\_\_\_ Other \_\_\_\_\_

**Describe Work To Be Done:**  
 \_\_\_\_\_  
 \_\_\_\_\_

Owner \_\_\_\_\_ Address \_\_\_\_\_ Phone \_\_\_\_\_  
 Contractor \_\_\_\_\_ City License No. \_\_\_\_\_ Contact \_\_\_\_\_ Phone \_\_\_\_\_  
 Architect \_\_\_\_\_ Address \_\_\_\_\_ Phone \_\_\_\_\_  
 Engineer \_\_\_\_\_ Address \_\_\_\_\_ Phone \_\_\_\_\_

Total Lot Area(sq.ft) \_\_\_\_\_ IBC/IRC Type of Construction \_\_\_\_\_ IBC/IRC Occupancy Class. \_\_\_\_\_ Functional Use \_\_\_\_\_  
 Setbacks: Front \_\_\_\_\_ Rear \_\_\_\_\_ Right Side \_\_\_\_\_ Left Side \_\_\_\_\_ Building Height \_\_\_\_\_ No. of Stories \_\_\_\_\_  
 Sq. Footage: 1st Floor \_\_\_\_\_ 2nd Floor \_\_\_\_\_ 3rd Floor \_\_\_\_\_ Bsm't Finished \_\_\_\_\_ Bsm't Unfinished \_\_\_\_\_ Garage \_\_\_\_\_

Must include a valuation:  
**Valuation: Labor \$ \_\_\_\_\_ Materials \$ \_\_\_\_\_ Electrical \$ \_\_\_\_\_ Total \$ \_\_\_\_\_**

This permit is made with the specific understanding that it is subject to suspension or revocation for failure to comply with the terms of the application, or for violation of City Ordinances, or laws of Colorado. Applicant hereby warrants that he/she is authorized to make this application and agrees that the same shall be binding upon the owner, the applicant, their agents, heirs and assigns.  
*All documents attached hereto are incorporated by reference and made a part hereof.*  
**APPLICANT AGREES TO NOTIFY THE BUILDING DEPARTMENT AT LEAST 24 HOURS IN ADVANCE FOR INSPECTION OF FOOTING, FOUNDATION, FRAME, WATER SERVICE, BUILDING SEWER, PLUMBING, GAS, MASONRY, INSULATION, DRYWALL, FIRE PROTECTION, MECHANICAL, ETC. AND FINAL INSPECTION TO BE APPROVED IN WRITING BEFORE PROCEEDING FURTHER.**  
**ALL CONTRACTORS AND SUBCONTRACTORS ARE REQUIRED TO HAVE A CURRENT LICENSE IN GLENWOOD SPRINGS, PRIOR TO BEGINNING THEIR PHASE OF CONSTRUCTION. NO INSPECTIONS WILL BE PERFORMED FOR WORK DONE BY A CONTRACTOR THAT DOES NOT HOLD A CURRENT CONTRACTOR'S LICENSE WITH THE CITY OF GLENWOOD SPRINGS.**  
 CRS 12-4-101 et.seq requires most buildings to be designed by an architect licensed by the State of Colorado. The applicant acknowledges that criminal sanctions may be imposed by the State of Colorado for violation of this statute. The Building Official, or his/her agent or representatives, is authorized to inspect the premises.  
**EVERY PERMIT ISSUED BY THE BUILDING OFFICIAL UNDER THE PROVISIONS OF THE GLENWOOD SPRINGS MUNICIPAL CODE SHALL EXPIRE BY LIMITATION AND BECOME NULL AND VOID IF AN INSPECTION HAS NOT BEEN PERFORMED VERIFYING SUBSTANTIAL PROGRESS FOR THE BUILDING OR WORK AUTHORIZED BY SUCH PERMIT, WITHIN 180 DAYS FROM THE DATE OF SUCH PERMIT, OR FOR A PERIOD OF 180 DAYS BETWEEN INSPECTIONS.**  
**It shall be the Applicant's responsibility to call for a final inspection prior to permit expiration to avoid penalties.**

<b>Signature of Owner (if owner/builder)</b> _____	<b>Date</b> _____	<b>Signature of Contractor or Authorized Agent</b> _____	<b>Date</b> _____
I certify that in the performance of the work for which this permit is issued, I will not be employing any person(s) so as to become subject to the Workmen's Compensation laws of the State of Colorado. If, after making such certificate, the applicant for the permit becomes subject to the Workmen's Compensation provisions of the Glenwood Springs Municipal Code, he/she shall forthwith comply with the provisions of subsection 050.040.010.D or his/her permit shall be deemed revoked.			
<b>Signature of Owner (if owner/builder)</b> _____	<b>Date</b> _____	<b>Signature of Contractor or Authorized Agent</b> _____	<b>Date</b> _____

**NOTICE: ALL OF THE ABOVE IS TO BE COMPLETED, AS APPLICABLE, BEFORE APPLICATION IS ACCEPTED BY THE CITY FOR PROCESSING. THIS PERMIT DOES NOT INCLUDE ELECTRIC WORK. ELECTRICAL PERMITS MUST BE OBTAINED SEPARATELY FROM THE STATE ELECTRICAL INSPECTOR.**

**THE SPACES BELOW ARE TO BE FILLED OUT BY THE CITY OF GLENWOOD SPRINGS**

**This application reviewed and approved by:**

<input type="checkbox"/> Community Development/Planning	<input type="checkbox"/> Engineering Department
By: _____ Date _____	By: _____ Date _____
<input type="checkbox"/> _____ By: _____ Date _____	<input type="checkbox"/> _____ By: _____ Date _____

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Bldg Sq. Ft.: Finished _____ Unfinished _____ Garage _____ Total _____ Const. Type _____
Zone District _____ No. of floors/stories _____ Calculated Height _____ ft. No. of Dwelling Units _____ Occupancy _____
Off Street Parking Spaces: Covered _____ Uncovered _____ Calculated Valuation _____

SPECIAL CONDITIONS & NOTES

**PERMIT FEES**

VALUATION	FEE	
<b>Building</b>	\$ _____	<b>**Water Improvement Fees x _____ EQR/s= \$ _____</b>
<b>Est. Plan Review</b>	\$ _____	<b>**Sewer Improvement Fees x _____ EQR/s= \$ _____</b>
<b>Calc Plan Review</b>	\$ _____	Single EQR rate - Water=\$ _____ Sewer=\$ _____
<b>Credit/Balance Plan Review</b>	\$ _____	**1/2 due at permit, 1/2 due at permit completion
<b>Plumbing</b>	\$ _____	1/2 Water Improvement Fee \$ _____
<b>Mechanical</b>	\$ _____	1/2 Water Improvement Fee \$ _____
<b>Solar/Photo Voltaic</b>	\$ _____	1/2 Sewer Improvement Fee \$ _____
<b>Window Replacement</b>	\$ _____	1/2 Sewer Improvement Fee \$ _____
<b>Roofing</b>	\$ _____	
<b>Water Tap</b>	\$ _____	<b>Estimated Use Tax \$ _____</b>
<b>Sewer Tap</b>	\$ _____	<i>It shall be the owner's responsibility to pay the Estimated Use Tax at the time of permit issuance.</i>
<b>Water Meter</b>	\$ _____	<i>The owner may request a Use Tax audit as per GS Municipal Code, Title 040.</i>
<b>Emergency/Fire Impact Fees</b>	\$ _____	
<b>Parkland Dedication</b>	\$ _____	
<b>School Land Dedication</b>	\$ _____	
<b>Other</b>	\$ _____	
<b>****Emergency/Fire Impact Fees _____ (If checked these fees are due and payable prior to permit issuance.)</b>		
<b>Total Fees and Use Tax</b>	<b>\$ _____</b>	<i>(Does not include planning fees, if applicable.)</i>
When signed below and fee is paid, this application is your building permit subject to attached conditions.		
<b>Approval for issuance by:</b>		
<b>Building Department:</b> _____	<b>Date:</b> _____	

White Copy: Applicant

Yellow Copy: City Address File

Pink Copy: Fire Department