



Economic & Community Development Department
 101 W. 8th Street
 Glenwood Springs, CO 81601
 (970) 384-6411

Complete Plan Set: Exterior Lighting Plan

The Lighting Plan must include the information listed below to be considered complete. During the Pre-application Meeting, City Staff may request additional items.

General Plan Items (to be included on all sheets)				
Applicant			City Staff	
Yes	N/A		Yes	N/A
		<u>Formatting Requirements:</u>		
		All drawings shall be submitted in both hard copy and electronic (PDF) formats.		
		Sheet sizes shall be a minimum of 11" x 17" and a maximum of 24" x 36" with a ½" border in landscape orientation.		
		Symbols and line types shall comply with industry drafting standards and shall graphically distinguish between existing and proposed items.		
		Text shall be no less than 0.1 inch in height.		
		Property boundary lines of the subject property shall be depicted with a bold "phantom" linetype.		
		Utilize match lines to connect information from drawings.		
		<u>General Information to be included on all sheets:</u>		
		Name of subdivision or address; section, township, range; city, county and state.		
		Page number (i.e. 1 of x, 2 of x, etc.)		
		Title block.		
		North arrow and indication of standardized scale, both fractional and bar (i.e. 1" = 20' or 1" = 40')		
		Date of preparation.		
		Contact information for professional preparing plans including email address.		
		Name, address, email, and telephone number of owner and applicant.		

Lighting Plan				
Applicant			City Staff	
Yes	N/A		Yes	N/A
		Depict all existing and proposed building footprints.		
		Show site improvements and include existing and proposed streets, parking areas, sidewalks and trails.		
		Include location of attached (wall) and detached (pole) light fixtures.		
		Note height of light fixtures and provide a key indicating fixture style.		
		Provide manufacturer cut sheets or style specifications.		
		Provide a photometric plan showing lighting across the site, at the property line and 10 feet from the property line.		
		Provide a security lighting photometric plan if any of the exterior lights are to remain illuminated throughout the night.		

